



FULTON COUNTY BOARD OF COMMISSIONERS' MEETING
Tuesday, October 22, 2024
8:30 a.m. at the Commissioners' Office

Present: Commissioner Randy H. Bunch, Commissioner Steven L. Wible, Commissioner Hervey P. Hann and Chief Clerk Stacey Shives

Commissioner Bunch opened up the meeting with prayer. All recited the Pledge of Allegiance to the flag.

Commissioner Bunch opened up the floor to public comments. Fulton County Resident Stanley Kerlin inquired about whether F&M Bank was contacted and considered in regards to the purchase of 101 Lincoln Way West, McConnellsburg, PA. CFO Mike Lamb confirmed that they were.

Motion by Commissioner Hann to amend the October 22, 2024 Agenda to include Justin Evans, Mapping & Planning/Recycling for 8:30 AM to have a review of "Subdivision and Land Development Review Application, M&P/R". All in favor.

Motion by Commissioner Bunch to approve the October 15, 2024 Commissioners' Meeting Minutes. All in favor.

Motion by Commissioner Wible to approve the October 15, 2024 Salary Board Meeting Minutes. All in favor.

Motion by Commissioner Hann to approve Accounts Payable, dated October 21, 2024, in the amount of \$87,197.02. All in favor.

Fund 100	General Fund	47,710.77
	Manual Checks	\$0.00
	TOTAL GENERAL FUND	\$47,710.77
Fund 235	Law Library	2,787.56
Fund 247	CDBG	267.04
Fund 275	Medical Assistance Transportation	36,431.65
	TOTAL ALL FUNDS	\$87,197.02

Commissioners met with County Treasurer Bonnie Mellott Keefer for Treasurer's Office Updates. Also, Keefer presented the second half of the RBA Agreement to be signed

explaining that there were two parts to the agreement that they originally signed, one for current tax claims and the other for delinquent tax claims.

Commissioners met with Brad Seville, Building and Maintenance Director to present a quote for a humidifier for the Neighborhood Services Building, lower level.

Motion by Commissioner Hann to move forward with purchasing a “Large Fan Power Humidifier w/Digital Automatic Humidistat” from SupplyHouse.com, in the amount of \$429.99. All in favor.

Commissioners met with Planning & Mapping/Recycling Director Justin Evans to have The “Subdivision and Land Development Review Application Review Fee” capped.

Motion by Commissioner Bunch to approve the “Subdivision and Land Development Review Application Review Fee” presented by Mapping & Planning/Recycling Director Justin Evans, to not exceed \$1,000.00. All in favor.

Commissioners met with Rick Grissinger, Elect IT Employee, to have a quote for wireless equipment approved for the newly purchased location, 101 Lincoln Way West, McConnellsburg, PA.

Motion by Commissioner Wible to approve the quote from Amazon.com for wireless equipment for the newly purchased location, 101 Lincoln Way West, McConnellsburg, PA, in the amount of \$1,644.65. All in favor.

Commissioners met with the County CFO Mike Lamb with Wessel and Co., and Fiscal Administrator Sue Reed for a review of the draft budget for 2025. Lamb presented an overview of the “2025 General Fund Budget”. The next meeting will take place November 5, 2024 to review the second draft. HR Administrator Mary Huston was also in attendance.

Commissioners met with Domestic Relations Director Tina Gress. Gress requested a credit card for her department explaining that it would be more beneficial when getting reimbursements for her department. Fiscal Administrator Sue Reed was also in attendance.

Motion by Commissioner Bunch to authorize Fiscal Administrator Sue Reed to move forward with obtaining a county credit card for Tina Gress for the Domestic Relations Department. All in favor.

A Retirement Board Meeting was held with Denny Koons for a 3rd Quarter Review. Separate minutes are on file.

Commissioner met with Amy Smith, Senior Account Manager with Benecon and Rich Brookes, Senior Account Executive with Webb Insurance to review the 2025 PCHIP (Pennsylvania Counties Health Insurance Purchasing Cooperative) Renewal, via telephone. Smith reviewed information with Commissioners and included a new program "Revive" that will provide virtual primary, urgent care and mental health visits as well as over 100 generic medications at no cost to employees. The new program is designed to reduce the county's claim fund making it "cost neutral" for the county as well. Commissioners agreed to include the new program in their health insurance renewal for 2025. HR Administrator Mary Huston and Fiscal Administrator Sue Reed were also in attendance.

Commissioners met with the County Auditors- Penny Kipp, Holly Falkosky and Rebecca Kendall. An "Auditors' Report for year ending December 31, 2023" was presented for review. Accounts from each office were analyzed for accuracy in accounting practices. The Auditors reported that they filed the DCED (Department of Economic Development) report and published a notice in the Fulton County News that the full report is available on the county website. HR Administrator Mary Huston and Fiscal Administrator Sue Reed were also in attendance.

Commissioners met with Public Defender Phil Harper and Clerk Cheryl Deshong to review budgetary matters for his department in relation to the PCCD Indigent Defense Grant Fund. HR Admin Mary Huston and Fiscal Administrator Sue Reed were also in attendance.

Commissioners met with Elections Director Laurel Griest for updates on the November 5, 2024 General Election.

Motion by Commissioner Wible to approve and execute the Revised Purchase of Service Agreement with the County of Fulton and Appalachian Youth Service for the Services for Children Department, effective July 1, 2024 through June 30, 2025. All in favor.

Motion by Commissioner Wible to approve and execute a "Letter of Support" for Licking Creek Township addressed to the Honorable Michael B. Carroll, PA Secretary of Transportation, in regards to PennDOT Multimodal Fund Grants for the project "T-404/SR 1007 Sight Distance Improvements" to support the township in obtaining funds to involve excavation and removal of the embankment along SR-1007 that limits the sight distance for traffic exiting T-404. All in favor.

Motion by Commissioner Hann to approve and appoint Stacey Shives as the "Entity Administrator for the County of Fulton" for SAM (System for Award Management) and to authorize Commissioner Bunch to execute the "Designation of Entity Administrator" letter and have it notarized. All in favor.

Motion by Commissioner Wible to accept a "Letter of Resignation" from Services for Children Caseworker 2 employee Lisa Starr, effective November 10, 2024. All in favor.

Motion by Commissioner Bunch to enter into Executive Session at 1:20 p.m. for Personnel Matters. All in favor.


Motion by Commissioner Hann to exit Executive Session at 1:38 p.m. All in favor.

Motion by Commissioner Hann to adjourn at 1:53 p.m. All in favor.

FULTON COUNTY COMMISSIONERS:



Randy H. Bunch, Chairman



Steven L. Wible, Vice-Chairman



Hervey P. Hann

Respectfully Submitted,


Stacey M. Shives
Chief Clerk